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*committed to quality and sustainable
natural resource management*

www.venangocd.org

**APPLICATION FOR AN
EROSION AND SEDIMENT POLLUTION CONTROL PLAN REVIEW**

PROJECT NAME: _____

MUNICIPALITY: _____

TOTAL ACRES: _____ DISTURBED ACRES: _____

RECEIVING STREAM: _____

OWNER'S NAME: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

PLAN PREPARER: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

CONTRACTOR/DEVELOPER: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

This application must be completed by the applicant or his agent and submitted along with the required plan information and the **required fee made out to the proper program recipient. See fee schedule attached.** Incomplete submissions will not be accepted for review.

The applicant agrees to comply with all requirements of Pennsylvania's Department of Environmental Protection Title 25, Chapter 102, Erosion Control rules and regulations, and further agrees to obtain all necessary federal, state, county, and local permits associated with the above project.

Applicant's signature _____

_____ Date

VCD Use Only	Date Rec'd _____	Plan No. _____
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The following conditions shall guide the implementation of the Venango Conservation District fee schedule:

I. Authority and Applicability

- A. Under PA Code Chapter 102 rules and regulations, and the Clean Streams Law, the Venango Conservation District is delegated the authority to administer the Commonwealth’s Erosion and Sediment Pollution Control (E&SPC) Program and the General Permit program under PA Chapter 105 rules and regulations in Venango County.
- B. Districts may charge fees for Erosion and Sediment Pollution Control Plan reviews authorized by Act 217 - The Conservation District Law.
- C. The effective date of the Erosion and Sediment Control Plan review fee schedule is 4/9/2015 and shall apply to all plans that are submitted to the District requesting E&SPC plan adequacy except as noted.

II. Erosion and Sediment Control Plan Review Fees

Disturbed Acreage Fee

A. Residential, Municipalities, Authorities, Schools, Religious Organizations:

0 – 1.0 acre	\$150.00
1.1 acre Plus	\$150.00 plus \$100.00 per acre

Example:

0.75 acre = \$150.00
 3.69 acre = \$150.00 for 1st acre + 2.69 additional acres X \$100.00=269.00 + \$150.00
 = \$419.00 Total

B. Industrial, Commercial, Gas & Oil:

0 – 1.0	\$200.00
1.1 acre Plus	\$200.00 plus \$100.00 per acre

Example:

0.75 acre= \$200.00 Total
 3.69 acre= \$ \$200.00 for first acre + 2.69 acres X \$100.00= \$269.00 + \$200.00 = \$469.00

C. Timber Harvesting (tract size): This fee Schedule is also applicable to the Stream Encroachment E&S Review Fees

0 – 24 exempt	\$0.00	101 – 150 acres	\$250.00
25 – 50 acres	\$150.00	151 – 200 acres	\$300.00
51 – 100 acres	\$200.00		
201 acres or larger \$350.00 + \$100.00 per 50 acres over 200			

D. Agriculture (tract size):

0 – 99 acres	\$75.00	300 – 399 acres	\$225.00
100 – 199 acres	\$125.00	400 – 499 acres	\$275.00
200 – 299 acres	\$175.00	500 acres or larger	\$325.00 + \$50.00 per 100 acres over 500

- ***Make check payable to the: Venango Conservation District***
- The District Office reserves the right to waive review fees as deemed appropriate.

III. National Pollution Discharge Elimination System (NPDES) Permits

In addition to the Erosion and Sediment Control Plan review fee, (See Section II Erosion and Sediment Control Plan Review Fees) any activity that disturbs equal to or greater than one (1) acre, must also make application for an NPDES permit to release stormwater from a construction activity. Depending on the type of permit required under NPDES regulations, the following fees apply:

Administrative filing fee:

General NPDES Permit - \$500

Or an

Individual NPDES Permit - \$1500

- ***Make check payable to the: Venango Conservation District Clean Water Fund***

*** Plus (see below) ***

***Disturbed acre fee:**

\$100.00 per disturbed acre, **rounded to the nearest whole number**

- ***Make check payable to the: Commonwealth of Pennsylvania Clean Water Fund***

Note: For an NPDES application there will be three **(3) checks:**

1. Erosion and Sediment Control Plan review fee
2. NPDES administrative filing fee
3. NPDES disturbed acre fee

IV. Stream Encroachment E&S Review Fees

- A. Stream Encroachment E&S plans** may be submitted with the earth disturbance E&S plan for a project or as a stand-alone project. If the encroachment plan is submitted as a part of an earth disturbance E&S plan review, this fee will be charged in addition to the regular E&S plan review fee. Stand-alone encroachment projects will only be charged according to the fee schedule below.

The Venango Conservation District processes and approves the use of DEP Chapter 105 General Permits #1 through #9 inclusive. Permit authorization requires VCD

approval of an erosion and sediment control plan meeting Chapter 102 requirements. The E&S plan review fee for stream encroachments is structured according to the following table:

Total cumulative stream length Impacted	Stream Encroachment E&S Review Fee
0' - 49'	\$125.00
50' - 100'	\$175.00
101' - 150'	\$225.00
151' - 200' +	\$300.00 +\$50.00 each 50' over 200'

Note: Refer to each General Permit for specific requirements, rules and restrictions.

Note: Stream Encroachment E&S Review Fees for timber harvest are listed in Section II C.

- The District Office reserves the right to waive review fees as deemed appropriate.
- B. DEP Chapter 105 General Permit Fee: (as of February 16, 2013). Please check the link below to calculate the fee. The check is a separate fee for the Chapter 105 General Permit made **payable to the Venango Conservation District**.

[Link to Chapter 105 General Permit Types](#)

[Link to Fee Calculation Worksheet](#)

V. PNDI (Pennsylvania Natural Diversity Inventory) Search Fees

- A. The following fees will be charged for District Staff to run PNDI searches.
- a. \$75 base fee for staff to run PNDI search.
 - b. \$20.00 per hour for staff time to address clearance review work.
 - c. \$5.00 per quarter hour for staff time to address clearance review work.
 - d. \$.25 per black & white photocopy if requested.
 - e. \$1.00 per color photocopy if requested

VI. Usage Maintenance Fee:

- A. The following fee will be charge to entities seeking to borrow District Equipment.
1. \$10.00 per day for Tamper
 2. \$25.00 per day for Buffalo Turbine Blower

VII. Additional Policies

1. The fee schedule will apply whenever an Erosion and Sediment Pollution Control Plan is submitted for an adequacy determination or environmental review. Fees may also be assessed when the District requests plan submission due to problems perceived on site.
2. The fee will not be applicable to agricultural operations such as plowing, clearing, grubbing, and tilling, and agriculture conservation practices completed in accordance with a conservation plan developed by the Natural Resources Conservation Service or an approved agricultural Erosion and Sediment control plan that is not part of an NRCS conservation plan. When a site disturbance occurs that is not an agricultural practice such

as earth disturbance for a large building, the fee schedule for plan review would be applicable.

3. When site construction and final stabilization are not completed within three (3) years from the date of initial plan approval, the District reserves the right to require the submission of a new plan and additional or upgraded controls if E&SPC standards have been revised. Fees will be charged as indicated.
4. When the design of a plan that has been submitted and reviewed is revised to a point that the previous E&SPC plan is not applicable, the District reserves the right to assess additional fees as per the fee schedule in Section II.
5. Each resubmission of a different project on the same tract of land will be charged separately according to the fee schedule, regardless of whether or not the original project received a letter of adequacy.
6. Where the owner or owner's agent fails to directly address and attempt to resolve technical deficiencies identified by the District after a review of the E & S Plan, and such negligence requires the District to conduct more than two plan reviews, a fee equal to $\frac{1}{2}$ (50%) the original cost will be imposed for each submission thereafter. Resubmission fees may be waived at the discretion of the District Manager.
7. If the plan, check, or application is incomplete, the applicant will be notified. **If a check is returned due to insufficient funds, the plan will not be reviewed.**