

VENANGO DIRT GRAVEL AND LOW VOLUME ROADS
QUALITY ASSURANCE BOARD MEETING
November 03, 2021

PRESENT

BOARD:	Justin Griebel, USDA NRCS	Mark Kerr, PAFB
	Dan Rockwell, OCTU Alternate	Lance Bowes, VCD
PROGRAM STAFF:	Lisette Lane, VCD	

I. CALL TO ORDER

Lance called the meeting to order at 10:38am.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF PREVIOUS MEETING MINUTES

JUNE 23, 2021 MEETING

- Justin asked that the correct spelling of his name be updated in the minutes.

Mark made a motion to approve the June 23, 2021 meeting minutes with Justin's update. Justin seconded the motion. The motion carried.

IV. POLICY UPDATES

STRUCTURE COMPANY REPRESENTATIVE

- Lance reported that Canal Township had experienced extreme difficulty assembling the stream crossing structure at their Old 322 Low Volume Road project.
- He suggested that a policy could be recommended for approval by the VCD Board of Directors to require that for stream crossing projects a representative of the manufacturing company be present during the entire assembly process.

Mark made a motion to recommend to the VCD Board of Directors to update the Venango DGLVR Policies with a policy that requires that any stream crossing project funded by the Venango DGLVR Program, will be required to provide for a representative from the structure's manufacturing company to be present for assembly assistance during the entire assembly process. Dan seconded the motion. The motion carried.

STREAM CROSSING COMPLETION DEADLINE

- Lance reported that, due to circumstances beyond their control, Canal Township needed to start their stream crossing project in October, which required a special waiver from the PA Fish and Boat Commission.
- He suggested that a policy could be recommended for approval by the VCD Board of Directors to require that for stream crossing projects all in-stream work must be completed by September 30th.

Dan made a motion to recommend to the VCD Board of Directors to update the Venango DGLVR Policies with a policy that requires that any stream crossing project funded by the Venango DGLVR Program, will be required to complete all in-stream work by September 30th of the contract year. Justin seconded the motion. The motion carried.

STREAM CROSSING QUALIFIED CONTRACTOR

- Lance suggested that a policy could be recommended for approval by the VCD Board of Directors to require that for stream crossing projects all applicants must hire a qualified contractor – one that has installed at least one successful stream crossing under program policies.

Justin made a motion to recommend to the VCD Board of Directors to update the Venango DGLVR Policies with a policy that requires that any stream crossing project funded by the Venango DGLVR Program, will be required to hire a qualified contractor for installation. A qualified contractor would be defined as one who has installed at least one successful stream crossing project that meets program standards. Mark seconded the motion. The motion carried.

V. DGR PROJECT APPLICATION RANKING

DIRT AND GRAVEL ROAD APPLICATIONS RANKED

- Allegheny Township, Wilbur Road - 74
- Canal Township, Beatty Run Road – 80
- Irwin Township, Byers Road Phase II – 117
- Mineral Township, Henderson Station Road – 80
- Oakland Township, Kane Run Road Phase II – 128
- Pinegrove Township, Hale Road – 159
- Pinegrove Township, Marsh Hollow Road Phase II - 91

DISCUSSION

- The group hesitated to award funding to Oakland Township due to historic difficulties in stabilizing their Venango DGLVR Program projects.
- The group instead chose not to consider another application from Oakland Township until their Davis Road and Kane Run Road projects are sufficiently stabilized.

Mark made a motion to recommend to the VCD Board of Directors to fund the projects listed below. Dan seconded the motion. The motion carried.

Projects recommended for funding:

Canal Township, Beatty Run Road \$414,166.00

Irwin Township, Byers Road Phase II \$143,574.00

Pinegrove Township, Marsh Hollow Road Phase II \$143,662.50

Pinegrove Township, Hale Road \$144,690.00

VI. LVR PROJECT APPLICATION RANKING

LOW VOLUME ROAD APPLICATIONS RANKED

- Cornplanter Township, Kevin Circle – 55
- Oakland Township, Creek Road - 52

DISCUSSION

- The group hesitated to award funding to Oakland Township due to historic difficulties in stabilizing their Venango DGLVR Program projects.
- The group instead chose not to consider another application from Oakland Township until their Davis Road and Kane Run Road projects are sufficiently stabilized.

Mark made a motion to recommend to the VCD Board of Directors to fund the projects listed below. Justin seconded the motion. The motion carried.

Projects recommended for funding:

Cornplanter Township, Kevin Circle \$16,487.00

VII. ADJOURNMENT

Justin made a motion to adjourn. Dan seconded the motion. Meeting adjourned at 12:54pm.