

VENANGO DIRT GRAVEL AND LOW VOLUME ROADS
QUALITY ASSURANCE BOARD MEETING
November 21, 2017

PRESENT

BOARD:	Greg Cain, USDA NRCS	Mark Kerr, PAFB
	Dan Rockwell, OCTU Alternate	Lance Bowes, VCD
PROGRAM STAFF:	Hilary Buchanan, VCD	Lisette Lane, VCD
GUEST:	Jim Cochran, Borough of Rouseville	Joe Dengel, Borough of Rouseville

I. CALL TO ORDER

Lance called the meeting to order at 10:00am.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL of 12/15/2016 MEETING MINUTES

- Approval of the 12/15/2016 Meeting Minutes was tabled until the next meeting.

IV. BUDGET STATUS REVIEW

- 15-16 funding has been spent completely in both programs.
- 16-17 LVR carry over will be \$54,988.97 for a total to spend in 17-18 of \$119,847.37 for projects.
- 16-17 DGR carry over will be \$189,740.94 for a total to spend in 17-18 of \$621,483.34 for projects.

V. OTHER BUSINESS

COMBINE LIQUID FUELS AND DGLVR PROGRAM FUNDING

- Lance suggested the group should add 50 points to the ranking criteria for project applications that combine County Liquid Fuel funding with DGLVR funding.

Mark made a motion to update the Venango Dirt Gravel and Low Volume Roads program ranking criteria to include an additional 50 points earned if a project application includes the combination of County Liquid Fuels funding with Venango Dirt Gravel and Low Volume Roads funding. Dan seconded the motion. There was no discussion. The motion carried.

STREAM CROSSING POLICY UPDATE

- The Center for Dirt & Gravel Roads updated their stream crossing policy in the Program Administration Manual to include the increase of small pipe exemption from 3' to 4; for replacement, and the increase of bank-full restriction criteria from 50% to 75% for replacement of larger structures.

Greg made a motion to update the Venango Dirt Gravel and Low Volume Roads Program Policies to reflect the recent updates to the Program Administrative Manual. Mark seconded the motion. There was no discussion. The motion carried.

WORKING CAPITAL POLICY

- Lance suggested that the Venango DGLVR QAB Policies should include a requirement that the applicant should request 50% working capital at the time the contract is signed.

Dan made a motion to update the Venango Dirt Gravel and Low Volume Roads Program Policies to require the applicant to submit a request of 50% working capital for their project at the time the applicant signs the contract. Mark seconded the motion. There was no discussion. The motion carried.

TRAFFIC COUNTS

- Hilary suggested that all levels of traffic counts should be completed before the application submission to keep things uniform.

Mark made a motion to update the Venango Dirt Gravel and Low Volume Roads Program Policies to require that the applicant should have any traffic count level completed at the time of application submission. Dan seconded the motion. There was no discussion. The motion carried.

VI. REVIEW AND RANKING OF 2018 LOW VOLUME ROADS PROJECT APPLICATIONS

OAKLAND TOWNSHIP

- Gresham Road
- This project application calls for a culvert replacement.

FRENCHCREEK TOWNSHIP

- Noggle Road
- This project application calls for ditch work and road bank, base and surface improvements.

EMLENTON BOROUGH

- Hill Street
- This project application calls for road base and surface improvements.

VII. REVIEW AND RANKING OF 2018 DIRT AND GRAVEL ROADS PROJECT APPLICATIONS – GUARANTEED FOR FUNDING

PINEGROVE TOWNSHIP, PHASE 2 OF KEISTER ROAD

CORNPLANTER TOWNSHIP, PHASE 3 OF WAITZ ROAD

VENANGO COUNTY, PHASE 2 OF CAMPGROUND ROAD

ROCKLAND TOWNSHIP, PHASE 2 OF RICHIE LANE

- Lance reminded the group that each of these projects would be automatically funded as they are phased projects.

- The total funding needed for these auto-funded projects would be \$278,511.25.

VIII. REVIEW AND RANKING OF 2018 DIRT AND GRAVEL ROADS PROJECT APPLICATIONS

CANAL TOWNSHIP

- McCune Road
- This project calls for the installation for ditch work, off right of way improvements, road banks, base and surface stabilization, storm water improvements and vegetative management.

CLINTON TOWNSHIP

- Phipps Road
- This project calls for ditch work, road base and surface improvements and storm water improvements.

CLINTON TOWNSHIP

- Dog Hollow Road
- This project calls for ditch work, road base and surface improvements and storm water improvements.

CORNPLANTER TOWNSHIP

- McFate Road
- This project calls for ditch work, road surface improvements, stream crossing and storm water improvements.

IRWIN TOWNSHIP

- Sterrett Road
- This project calls for ditch work, road banks, base and surface improvements, storm water improvements, vegetative management and an elevation of road profile.

OAKLAND TOWNSHIP

- Davis Road
- This project calls for road base and surface improvements.

PINEGROVE TOWNSHIP

- Sporer Road
- This project calls for ditch work, off right of way improvements, road bank, base and surface improvement and stream crossing improvements.

PRESIDENT TOWNSHIP

- Stewart Run Road
- This project calls for ditch work, road base and road surface stabilization.

RICHLAND TOWNSHIP

- Bell Road
- This project calls for ditch work and road base and surface improvements.

RICHLAND TOWNSHIP

- Geiring Road
- This project calls for road surface stabilization.

ROUSEVILLE BOROUGH

- Bankson Road
- This project calls for ditch work and road banks, base and surface improvements.

VICTORY TOWNSHIP

- Fisherman's Cove Road
- This project calls for road banks, base and surface improvements and vegetative management.

Mark made a motion to recommend to the Venango Conservation District Board of Directors to fund the following through the Venango Low Volume Roads Program:

- Frenchcreek Township, Noggle Road
- Emlenton Borough, Hill Street

to recommend to the Venango Conservation District Board of Directors to automatically fund the following through the Venango Dirt and Gravel Roads Program:

- Pinegrove Township, Phase 2 Keister Road
- Cornplanter Township, Phase 3 Waitz Road
- Venango County, Phase 2 Campground Road
- Rockland Township, Phase 2 Richie Lane

to recommend to the Venango Conservation District Board of Directors to fund the following through the Venango Dirt and Gravel Roads Program:

- Rouseville Borough, Bankson Road
- Irwin Township, Sterrett Road
- Richland Township, Bell Road
- Canal Township, McCune Road

Dan seconded the motion. There was no discussion. The motion carried.

IX. ADJOURNMENT

The meeting adjourned at 12:09am.